

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	28 October 2019
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers November 2019 – June 2020;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

B – What other options did you consider and why did you reject them and/or opt for this option?

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C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

F – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
FF - Appendices:		
The Executive's Forward Work Programme: November 2019 – June 2020.		

G - Background papers (please contact the author of the Report for any further information):

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2019 – June 2020

Updated: 17 October 2019



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **November 2019 – June 2020** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

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THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: November 2019 – June 2020

Updated: 17 October 2019

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
November 2019						
1	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 November 2019
2	Corporate Scorecard – Quarter 2, 2019/20 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 21 November 2019	The Executive 25 November 2019
3	2019/20 Revenue Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 12 November 2019	The Executive 25 November 2019
4	2019/20 Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 12 November 2019	The Executive 25 November 2019

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5	<p>2019/20 HRA Budget Monitoring Report – Quarter 2 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel 12 November 2019</p>	<p>The Executive 25 November 2019</p>	
6	<p>2020/21 Council Tax Base (S)</p> <p>To determine the tax base for 2020/21</p>	This is a delegated matter for the Executive as it falls within the Council's Budget and Council Tax setting framework.	Resources	<p>Marc Jones Director of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	<p>Finance Scrutiny Panel 25 September and 12 November 2019</p>	<p>The Executive 25 November 2019</p>	
7	<p>Changes to the Constitution to reflect internal re-structuring</p>	A collective decision by the Executive is required to make a recommendation to the full Council.	Council Business	<p>Lynn Ball Director of Function (Council Business) and Monitoring Officer</p> <p>Cllr Dafydd Rhys Thomas</p>		<p>The Executive 25 November 2019</p>	<p>County Council 10 December 2019</p>
8	<p>North Wales Growth Deal</p>		Regulation and Economic Development	<p>Dylan Williams Director of Place and Community Well-being</p> <p>Cllr Carwyn Jones</p>		<p>The Executive 25 November 2019</p>	

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9	Welsh Government Economic Stimulus		Regulation and Economic Development Dylan Williams Director of Place and Community Well-being Cllr Carwyn Jones		The Executive 25 November 2019	
10	Introducing Galw Gofal – Care Connect charges for Council Housing Tenants Confirmation of proposals and approval to undertake engagement		Housing Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 21 November 2020	The Executive 25 November 2019	
December 2019						
11	2020/21 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.		Council Business Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed. Corporate Scrutiny Committee 16 December 2019	The Executive 23 December 2019	
12	The Executive's Forward Work Programme (S) Approval of monthly update.		Council Business Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 23 December 2019	

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January 2020						
13	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 January 2020
February 2020						
14	Revenue Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 6 February 2020	The Executive 17 February 2020
15	Capital Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 6 February 2020	The Executive 17 February 2020
16	Housing Revenue Account Budget Monitoring Report – Quarter 3, 2019/20 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 6 February 2020	The Executive 17 February 2020

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17	Discretionary Business Rate Relief Policy (O) Approve new policy following public consultation.	A collective decision is required detailing additional business rates relief to be awarded to charities and non-profit making organisations.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	
18	Fees and Charges 2020/21 Approval.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	
19	Charges for non-residential services 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 17 February 2020	
20	Standard Charge for Council Care Homes 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 17 February 2020	

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21	Independent Sector Care Home Fees 2020/21 Approval.	A collective decision is required as the matter involves material financial considerations.	Adults' Services	Alwyn Jones Director of Social Services Cllr Llinos Medi		The Executive 17 February 2020	
22	Housing Rents and Housing Services Charges 2020/21		Housing Services	Ned Michael Head of Housing Services Cllr Alun Mummery		The Executive 17 February 2020	
23	Financial Reserves To provide an update on the situation relating to financial reserves.	This is a matter for the full Executive as it provides assurance of current financial position.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	
24	Medium Term Financial Strategy and Budget 2020/21 (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel Date to be confirmed Corporate Scrutiny Committee 10 February 2020	The Executive 17 February 2020	25 February 2020

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25	Capital Strategy and Capital Programme	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	25 February 2020
26	Treasury Management Strategy 2020/21 Adoption of strategy for the new financial year.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	25 February 2020
27	Capital Budget 2020/21	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams		The Executive 17 February 2020	25 February 2020
28	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 February 2020	

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29	Strategic Equality Plan 2020-2024 Approval of Plan and recommendation to full Council.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi	Partnership and Regeneration Scrutiny Committee 4 February 2020	The Executive 17 February 2020	25 February 2020
March 2020						
30	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 23 March 2020	
31	Corporate Scorecard – Q3, 2019/20	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	
32	CIW Inspection of Children's Services in Anglesey – Improvement Plan – 6 month Progress Report	Children's Services	Fôn Roberts Head of Children and Families Services Cllr Llinos Medi	Social Services Improvement Panel 18 February 2020 Corporate Scrutiny Committee 9 March 2020	The Executive 23 March 2020	

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April 2020						
33	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 27 April 2020	
34	Introducing Galw Gofal – Care Connect charges for Council Housing Tenants To consider the results of the engagement and approve a policy.	Housing	Ned Michael Head of Housing Services Cllr Alun Wyn Mummery	Corporate Scrutiny Committee 6 April 2020	The Executive 27 April 2020	
May 2020						
35	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive May 2020	
June 2020						
36	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive June 2020	

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